

Tampa Bay Heralds of Harmony

Chapter of the Barbershop Harmony Society

Minutes of the January 2009 meeting of the Board of Directors

The meeting was called to order by Bob Morrissey at the Scottish Rite Masonic Center in Tampa on January 21, 2009 at 6:52 p.m.

Board members present:

President – Bob Morrissey

Secretary – Larry Clapp

Imm. Past President – Nick Schwob

Director – Lee Lawrence

Treasurer – Al Kelly

Financial Development VP – Bill Phipps

Chapter Development VP – Bryan Hevel

Board members absent:

Director – Joe Kane

VP Performance Sales – Dave Roberts

VP Music & Performance – John Pennington

Director – Brian Bovino

VP Marketing – Steve Matheson

Visitors:

None

Secretary's Report:

The minutes of the December 2008 Board of Directors meeting were accepted.

Bondable individuals:

- Bob Buhlmann, Singing Valentines coordinator
- Bruce Yeager, outgoing membership VP
- Russ Powell, ticket manager
- Patti Lawrence, Singing Valentines order taker
- Bill Weatherford, Singing Valentines order taker
- Marty Vandenberghe, property manager

Treasurer's Report:

The treasurer's report for December 2008 was presented. A motion to receive the report was made, seconded and passed. Treasurer All Kelly expressed concern over the few upcoming sources of revenue.

President's Report:

President Bob Morrissey welcomed new board members, Secretary Larry Clapp, and VP of Chapter Development Bryan Hevel. He expressed concern over the Heralds' financial stability in 2009 and beyond.

Chapter Development VP Report:

Bryan Hevel, incoming VP of Chapter Development, presented many ideas regarding recruitment, retention of new members, visitor greeting, and rookie orientation.

Tampa Bay Heralds of Harmony

Chapter of the Barbershop Harmony Society

Public Relations VP Report:

VP of Public Relations, Steve Matheson, reported via email before the meeting that he's working with Bryan Hevel on some membership items, and on the Singing Valentines promotion. He's planning to run some spots on either ESPN Sports Radio or on WDAE Sports Radio.

Financial Development VP Report:

VP Bill Phipps reported that he signed an endorsement of legislative issues important to arts organizations in Florida, and that he forwarded it to other chapter presidents, Sweet Adeline's that he knows, and others that he thinks might be interested.

Events VP Report:

Nick Schwob, VP of Events, recapped the Christmas show in 2008, and addressed concerns about the poor audio with the management at TPAC. In particular, they acknowledge the problems and promise they won't happen again, and we did receive a discount on their invoice for the show. Nick and Dave Roberts plan a familiarization ("fam") trip to Timber Pines for our upcoming show there. Upcoming gigs are few and far between, but he and Dave are working their contacts.

Bob Morrissey relayed the Christmas show final report from Russ Powell: \$33,184 total revenue, with \$18k / 829 people / 92% capacity at the matinée and \$15k / 689 people / 77% capacity at the evening show. Bob noted that our members sold the vast majority of all tickets, with TPAC accounting for less than 10% of sales.

Music & Performance VP Report:

John Pennington did not attend. Nick Schwob reported that he'd discussed the retreat idea with Director Bill Billings and with John Pennington, and that Bill would prefer 1-2 full day sessions, preferably not at the Scottish Rite. Nick is investigating possible locations.

Old Business:

The budget for 2009 was proposed, seconded, and passed unopposed after some discussion. President Morrissey notes that we can amend the budget throughout the year, as appropriate. Bill Phipps noted that it looks better to grantors if we have a good budget. Lee Lawrence favors taking new money and saving it, to build up a cash reserve, instead of spending it just because we have it.

New Business:

Russ Powell has resigned as Ticket Manager. Nick is considering replacements.

Discussion over why can TPAC promote our shows more? Subsequent discussion via email revealed that they can and will (in their eCenter newsletter), for a nominal fee (\$150).

Barbershopper of the Month:

Russ Powell

Tampa Bay Heralds of Harmony
Chapter of the Barbershop Harmony Society

Next Meeting: 6:00 p.m Tuesday, February 17 at the Scottish Rite Temple, before regular rehearsal

Adjournment: 8:46 P.M.

Respectfully Submitted: Larry Clapp, Secretary

Tampa Bay Heralds of Harmony

Chapter of the Barbershop Harmony Society

Minutes of the February 2009 meeting of the Board of Directors

The meeting was called to order by Bill Phipps (filling in for President Bob Morrissey) at the Scottish Rite Masonic Center in Tampa on February 17, 2009 at 6:07 p.m.

Board members present:

Treasurer – Al Kelly
Secretary – Larry Clapp
Imm. Past President – Nick Schwob
VP Financial Development – Bill Phipps
VP Chapter Development – Bryan Hevel
VP Performance Sales – Dave Roberts
VP Marketing – Steve Matheson
VP Music & Performance – John Pennington
Director – Brian Bovino

Board members absent:

President – Bob Morrissey
Director – Joe Kane
Director – Lee Lawrence

Secretary's Report:

The minutes of the January 2009 Board of Directors meeting were accepted.

As we only had one hour, many reports were abbreviated.

Treasurer's Report:

The treasurer's report for January 2009 was presented. A motion to receive the report was made, seconded and passed.

President's Report:

Nick Schwob presented a brief report on Bob Morrissey's health (improving) and recent operation (successful).

Chapter Development VP Report:

Bryan Hevel reported that Bill Cole passed his audition 2/10 and would like to go to the International Convention in Anaheim with us. **Follow up:** The board met briefly during rehearsal 2/24 and accepted Bill's application.

Public Relations VP Report:

Steve Matheson reported nothing new on the PR front.

Tampa Bay Heralds of Harmony

Chapter of the Barbershop Harmony Society

Financial Development VP Report:

Bill Phipps expressed concern that we're not spending our ACHC grant correctly (i.e. the way we told them we'd spend it). He'd like to see a spreadsheet listing the specifics of how we're spending the ACHC grant, and have it add up to how much they gave us. Bill will work with Al Kelly, Treasurer, to revise the grant.

Bill would also like us to pursue more paid performances, and the "patron" idea he's presented in the past. The board will present these ideas to the whole chorus and appoint a task force to implement these ideas.

Bill's comments re: the death of former Herald Bob Marcellus is noted under Good of the Order.

Events VP Report:

Dave Roberts reported a paid performance booked for 3/13, 2010, at the Mariner Church in Spring Hill, for 2 shows, for \$6500. Dave reported some success reminding potential customers that, in an 800-seat auditorium, at \$10 per seat, they can pay our fee (per show) with 325 tickets sold, leaving the remaining \$4750 for them (per show) as net profit.

Music & Performance VP Report:

John Pennington reported that the Music Committee would meet the following night, 2/18.

Also, we've officially booked a 1 day clinic at the Double Tree Hotel in Tampa, for Sunday, May 9, 2009, with coaches Steve Jamison and Mark Schlinkert. The hotel is asking that the chorus book 10-15 "room nights", i.e. 10-15 rooms for one night, or 5-8 rooms for two nights, or some combination thereof.

In answer to a question from the board, John noted that Steve Jamison is \$255 for coaching for a single rehearsal.

Rosemary Calderone has offered to do our choreography for our Anaheim show for free, if we pay for her flight to get here.

Old Business:

None.

New Business:

Item 1: Al Kelly: Al's wife does PR & Marketing for Toast of Tampa, who are working the RenFest at MOSI. They're selling mugs, tee-shirts, etc, at a booth. The Toast of Tampa would like to ask us to help out by manning their booth for a few hours a day. Heralds that volunteer would get free admission to the Festival and free parking.

Item 2: Tom Stewart requested, via email, that we let him borrow the Scheops microphone to be used 2/28 at the Top Gun performance, so as to a) learn more about the mic's idiosyncrasies, and b) enhance the Top Gun performance, in which two HoH-affiliated quartets will appear.

Extensive discussion before, during, and after the meeting raised several concerns: Is the mic insured? (Yes.) What's the deductible? (\$1000) Did the donor of the mic specify that it could not be loaned out, as some recalled? (The Secretary could

Tampa Bay Heralds of Harmony

Chapter of the Barbershop Harmony Society

find no mention of this in past minutes.) The board remained extremely concerned about the possibility of loss or damage to the mic, especially in view of our current budget situation (gloomy).

Nick Schwob reported via email (2/26) that he'd discussed the mic and the board's concerns with Tom, and declined to loan the mic. He suggested to Tom that he work with Kevin Miles at our next Christmas show as a backup, and Tom was agreeable to this proposition.

Good of the Order:

Bill Phipps reported on emails that Bob Marcellus, a former Herald of long standing, recently died, and his daughter would like us to sing Amazing Grace at the memorial. John Pennington said he'd bring it up with the music team at their meeting the following evening. Follow up: Several Heralds attended and were able to sing, though perhaps not Amazing Grace.

Barbershopper of the Month:

There was no discussion of BOTM. Bob Buhlmann, in his emailed report on Signing Valentines this year, suggested **Pattie Lawrence and Bill Weatherford**, for their work as order takers and assisting Bob, at his home, planning and coordinating the gig assignments for the various quartets.

Next Meeting: 6:30 p.m Wednesday, March 18, at the Scottish Rite Masonic Center.

Adjournment: 7:03 P.M.

Respectfully Submitted: Larry Clapp, Secretary

Tampa Bay Heralds of Harmony

Chapter of the Barbershop Harmony Society

Minutes of the March 2009 meeting of the Board of Directors

The meeting was called to order by Bill Phipps, Acting President, at the Scottish Rite Masonic Center in Tampa on March 18, 2009 at 6:35 p.m.

Board members present:

VP Financial Development and Acting President – Bill Phipps
Treasurer – Al Kelly
Secretary – Larry Clapp
Imm. Past President – Nick Schwob
VP Chapter Development – Bryan Hevel
VP Marketing – Steve Matheson
VP Music & Performance – John Pennington
Director – Lee Lawrence

Board members absent:

President – Bob Morrissey
VP Performance Sales – Dave Roberts
Director – Joe Kane
Director – Brian Bovino

Secretary's Report:

The minutes of the February 2009 Board of Directors meeting were accepted.

Treasurer's Report:

The treasurer's report for February 2009 was presented.

Discussion:

- Who gets to find out who gave what private donations? At issue is: are they public unless requested private, or are they private unless requested public? We did not come to any solid consensus. It's an important question because it could be useful for the VP of Financial Development to know, for example, who has already given us money.
- Bill concerned about our "marketing" line item in Al's report summary, and how it doesn't reflect how we said we'd spend the grant money. (Clarification of last month's minutes: Bill and Al will revise our grant when and if they consider it necessary, not necessarily this month.) Al can break out that line-item more – he does track that information – just not in the monthly summary he presents to the board. Bottom line, if someone is curious about specifics on a given line item, ask Al before the meeting and/or in email.

A motion to receive the report was made, seconded and passed.

Tampa Bay Heralds of Harmony

Chapter of the Barbershop Harmony Society

President's Report:

Nick Schwob proposed a resolution: Name Bill Phipps acting president during Bob Morrissey's recovery period. Motion seconded and passed unopposed.

Procedurally, Bill has Bob's proxy, and can sign for him, etc, and perform other administrative duties of the president.

Chapter Development VP Report:

New members Bill Cole and Gary Retone. Both want to come to Jacksonville with us for District Contest (f/up: and both did); Bill wants to come to Anaheim with us.

Public Relations VP Report:

Steve is promoting the chorus, e.g. by giving people our new press kits to hand out. Steve reported answering a query from Art Keeble, director of the Arts Council, saying that we have an ensemble and would be willing to do a few free gigs for the city for exposure.

Event VP Report (Nick had to leave early so he went out of the normal sequence):

Dave Roberts is working on new gigs. The Christmas show date has changed to 12/12. Nothing new on Midwinter 2010, probably won't get anything new until around June. Most / all activities completed for the upcoming Jacksonville District contest. Brad is working on his informational booklet for International in Anaheim. Re: hotels in Anaheim, the Hilton is fully booked for June 29th, but has a few rooms left for the 30th. Draw for Jacksonville not done yet, to be done on Sunday. (F/up: We sang 10th and placed 2nd to the One Voice "mega-chorus" out of Sarasota.)

Nick's report accepted unopposed.

Financial Development VP Report:

We received a memorial contribution of \$500 from the Bob Marcellus family. Several Heralds also attended and sang at his celebration of life service.

Bill redistributed his report on Expanding Opportunities for Financial Support. He would like all board members to read it thoroughly and respond via email. Especially list "support" or "do not support" for given items, and comment on what we think will or won't work. The plan is, after gathering board input, share the report and our plans with the entire chorus membership.

Music & Performance VP Report:

John reported a rules change in the Contest & Judging rules. Before the change, you could not join a chorus that your chorus had competed against, after the competition, w/out a waiver from the Society. The Society has lifted that ban. The music team is to discuss inviting members of other chapters to join this chapter and go to Anaheim with us.

Front row changes: Danny Wunderlin & Josh Green moved to front row. Tom Stewart can't make it to Jax or Anaheim; Brian Bovino can't make it to Jax.

Forming a committee to revamp the new membership / rookie program. Nurture, encourage, etc. Brian Weber agreed to take the rookie program.

Tampa Bay Heralds of Harmony

Chapter of the Barbershop Harmony Society

Old Business:

Not going to take up Rosemary Calderone on her offer to do our choreography for Anaheim.

Discussion of the Singing Valentines program. Advertising costs too high; approach local news outlets with the Singing Valentine's program as a news item? The board recognizes that responsibility for the Valentine's program falls under the Music Team, who will appoint a valentine's committee for 2010. Bryan Hevel volunteered to chair the committee.

New Business:

In a brief board meeting at rehearsal 3/31, Bill Phipps presented this motion: Pay the assistant director(s) (ADs) for each rehearsal. The fee will be set by Bill Phipps, Al Kelly, and John Pennington, will be between \$100 and \$200, and will be retroactive to January 2009. The fee will be a constant: if both ADs participate in one rehearsal, then they split it. Bill et al. will notify the board of the agreed-upon amount before mentioning it to the ADs. Motion passed unopposed after much discussion.

Barbershopper of the Month:

Patti Lawrence and Bill Weatherford

Next Meeting: Time / date in flux as of 4/9. Location: the Scottish Rite Masonic Center.

Adjournment: 9:04 P.M.

Respectfully Submitted: Larry Clapp, Secretary

Tampa Bay Heralds of Harmony

Chapter of the Barbershop Harmony Society

Minutes of the May 2009 meeting of the Board of Directors

The meeting was called to order by Bill Phipps, Acting President, at the Scottish Rite Masonic Center in Tampa on May 20, 2009, at 6:40pm.

Board members present:

Acting President and VP Financial Development – Bill Phipps

Treasurer – Al Kelly

Secretary – Larry Clapp

Imm. Past President – Nick Schwob

VP Chapter Development – Bryan Hevel

VP Music & Performance – John Pennington

VP Performance Sales – Dave Roberts

Director – Joe Kane

Director – Brian Bovino

Board members absent:

President – Bob Morrissey

VP Marketing – Steve Matheson

Director – Lee Lawrence

Visitor:

Lou Wurmnest

Secretary's Report:

The minutes of the April 2009 Board of Directors meeting were read, amended, and accepted.

Secretary Larry Clapp reported that the CJ-20 and Video forms for International had been submitted. Membership form had been given to new member Nick Collins but not received back. Show clearance form / BMI / ASCAP discussed with Bill Billings for the "Anaheim or Bust" benefit show. Bill said they don't need clearance from the Society for that kind of show, and they (the Hunks) would take care of BMI & ASCAP. Show Clearance form for Christmas show not mailed yet. HoH members asked to please renew, so they'll be up-to-date for International.

Treasurer's Report:

The treasurer's report for April 2009 was presented and received unopposed. Joe Kane asked Al to look into changing us to a free checking account. Our current account costs us \$29.95/month.

President's Report: (Bill Phipps, Acting President)

Bill Phipps reported on recent contributions from Heralds members, totaling \$1065; training Bill Cole on locking up the Rite building after rehearsal; and reminded

Tampa Bay Heralds of Harmony

Chapter of the Barbershop Harmony Society

the Secretary to coordinate rescheduling the 7/14 board meeting so it doesn't conflict with the Small Ensemble rehearsal.

As mentioned above, Bill Cole is now trained to lock up for us now, and so he is here officially read into the minutes as a bonded Herald.

Chapter Development VP Report:

Bryan Hevel reported that Nick Collins passed his audition and that his membership form is pending; Sec'y to send Bryan a current copy of the membership form; Brian Bovino wondered how we might tie in to and benefit from the American Harmony movie.

Public Relations VP Report:

Steve Matheson was absent.

Financial Development VP Report:

Treasurer Al Kelly to submit an invoice to give the Arts Council w/in 10 days (May 30th). Bill Phipps spent 5/18 at the Cultural Executive committee of the Arts Council. The public grant well is pretty much dry; corporate and private funding are the future of the arts for the foreseeable future; imagination and flexibility will be key to surviving the next few years.

Bill working on getting the Arts Council on our Certificate of Insurance for Liability Insurance.

Sales VP Report:

Discussion of the HoH Small Ensemble: Is it a "select" group? Emphatically no. The only criteria are that you're an active Herald, and you come to the rehearsals.

Discussion of how much to charge for the Small Ensemble, and how to charge it. We can charge \$3,000 and give a \$3,000 discount as a charitable contribution, for a net cost to the client of \$0. That way it's clear that we consider the Small Ensemble a valuable service, and we explicitly donate it.

Joe noted that, at current rehearsal numbers, the Ensemble is about 2/3 of the full chorus, and suggested that we limit actual Ensemble performances to 12-16 guys, so as not to dilute the impact and marketability of the full chorus. Nick pointed out that the Ensemble is a positive thing in all respects for the Heralds and reminded us that Bob Morrissey was always strongly in favor of the Heralds being active in the community.

Next year we may consider paying the Ensemble director (Byron Poore) for directing at Ensemble gigs, but not this year.

Events VP Report:

Nick Schwob reported on the Christmas show (Voices of Liberty & Max Q); 34 (and dropping) going to International; other east coast choruses having difficulty sending members to Anaheim. Mid-winter conference is in doubt; the BHS will most likely reassess their position after International.

The Big O chorus might join us for our Christmas show, if we can join them for theirs the following Saturday (12/19).

Tampa Bay Heralds of Harmony

Chapter of the Barbershop Harmony Society

Music & Performance VP Report:

Discussion of the clinic, 5/9. All agreed that the clinic was great; the room was slightly sub-optimal but acceptable. Bill Billings is back permanently next week (May 26th).

Old Business:

New Business:

\$5862 from the District for “travel funds.” Motion to “take the district money, and slap it in the treasury, so as to contribute to keeping the Heralds solvent”. Passed, 8-1.

Motion passed unopposed to sponsor four youths to Harmony Explosion, for \$600.

Barbershopper of the Month for April: Brian Weber

Next Meeting: 6/16, 6pm (was updated to 5:30 after discussion in email)

Adjournment: 9:54pm

Respectfully Submitted: Larry Clapp, Secretary

Tampa Bay Heralds of Harmony

Chapter of the Barbershop Harmony Society

Minutes of the June 16 2009 meeting of the Board of Directors

The meeting was called to order by Bill Phipps, Acting President, at the Scottish Rite Masonic Center in Tampa on June 16, 2009, at 5:33pm.

Board members present:

Acting President and VP Financial Development – Bill Phipps
Treasurer – Al Kelly
Secretary – Larry Clapp
Imm. Past President – Nick Schwob
VP Music & Performance – John Pennington
VP Marketing – Steve Matheson
VP Performance Sales – Dave Roberts
Director – Joe Kane
Director – Brian Bovino
Director – Lee Lawrence

Board members absent:

President – Bob Morrissey
VP Chapter Development – Bryan Hevel

Visitor:

Lynn Hineman

Secretary's Report:

The minutes of the May 2009 Board of Directors meeting were read, amended, and accepted.

Sec'y Larry Clapp reported that he sent in the list of attendees to International for 2009. A few members had still not renewed as of Monday 6/15 when he sent it. Larry's report was received unopposed.

Treasurer's Report:

The treasurer's report for May 2009 was presented and received unopposed. Al is looking into a free checking account. Bill Phipps reminded Al to send an invoice to the Arts Council of Hills. County to get the \$5k to which we are entitled. Discussion of monies received from The Villages and from the "Anaheim or Bust" show.

Noting the cost of the Scottish Rite, and the declining attendance, Joe Kane proposed investigating a different rehearsal location. Lynn Hineman talked about Day's Inn "renting" us a meeting room for free, on the condition that when we did hold functions, we hold them there. Joe will chair a subcommittee to look into other venues, with a rough due date of in the fall, 3-6 months out. Joe, Al, and Larry volunteered for the subcommittee.

President's Report: (Bill Phipps, Acting President)

6/21/2009

Tampa Bay Heralds of Harmony

Chapter of the Barbershop Harmony Society

Bill Phipps reported \$2k from The Villages. He will write them (Dave Kirkpatrick and Ken Carter) a letter of thanks. Brian Bovino asked him to send us their email addresses so he could thank them, too. [Update: Bill send the letter, and emailed them a copy, and BCC'd the board (or at least Larry). Larry followed up with an email of his own.]

Bill also reported on a “6-pack” of HoH members that've helped two Heralds with funds to go to Anaheim who otherwise would not have been able to make it, and gave a health update on Bob Morrissey.

Chapter Development VP Report:

Brian Hevel absent.

Public Relations VP Report:

Steve Matheson had nothing new to report, but see “new business” re: an item about the HoH Small Ensemble.

Financial Development VP Report:

Bill Phipps reported that he'd finished the liability form mentioned in last month's minutes. He send around his proposal re: a Pagliara grant, and encouraged all board members to send him any ideas on what we'd do with any extra money if we had it.

He reminded Al to send an invoice to the Arts Council, and reported that it's coming up on time to submit a new grant proposal for 2010. Deadline is late July / early August. As a side note, the Arts Council is laying off people. Things are tough all over.

Sales VP Report:

Dave Roberts asked for official board approval of the HoH Small Ensemble gig 12/12. The board eventually approved this request unopposed during “new business”.

Events VP Report:

Nick Schwob reports nothing new, and no news on Midwinter.

Music & Performance VP Report:

John Pennington made a motion, “increase the coaching line item [in the budget] from \$1530 to \$3530, to the extent of available funds.” Motion passed unanimously after discussion. The money will be used for more coaching sessions with Steve Jameson & Mark Schlinkert, and another clinic.

Old Business:

New Business:

7/14 Board meeting moved to 7/21 @ 5:30.

All board member should send John their thoughts on Steve's questions about the HoH Small Ensemble. See questions attached after the minutes.

Barbershopper of the Month for May: None chosen

Tampa Bay Heralds of Harmony
Chapter of the Barbershop Harmony Society

Next Meeting: 7/21, 5:30pm

Adjournment: 6:55pm

Respectfully Submitted: Larry Clapp, Secretary

Tampa Bay Heralds of Harmony

Chapter of the Barbershop Harmony Society

HoH Ensemble Discussion Topics

1. What is the purpose / mission of the ensemble?
2. How is the ensemble to be organized? Who is in charge?
3. Is the ensemble a separate entity or is it an extension of HoH that is smaller in size and more affordable than the chorus?
4. What is the ensemble called?
5. Should the ensemble have the same “look” as the chorus (tuxedos) or more casual? What do we wear at performances?
6. Performance questions:
 1. Length of shows
 2. Requirements for staging / sound?
 3. Time availability of ensemble members: daytime performances?
 4. Fees charged
 5. Contact person for communication and engagements
7. Marketing material needed
 1. Photography
 2. Rack card: mail, handout, email
Note from Larry: I, for one, have no idea what a “rack card” is. Please elaborate.

Tampa Bay Heralds of Harmony

Chapter of the Barbershop Harmony Society
Minutes of the July 21, 2009 meeting of the Board of Directors

The meeting was called to order by Bill Phipps, Acting President, at the Scottish Rite Masonic Center in Tampa, on July 21, 2009, at 6:02pm.

Board members present

- Acting President and VP Financial Development -- Bill Phipps
- Treasurer -- Al Kelly
- Secretary -- Larry Clapp
- VP Performance Sales -- Dave Roberts
- VP Marketing -- Steve Matheson
- Director -- Lee Lawrence
- Director -- Brian Bovino

Board members absent

- President -- Bob Morrissey
- Imm. Past President -- Nick Schwob
- VP Chapter Development -- Bryan Hevel

Visitors

- Byron Poore
- Ed McKenzie

Secretary's Report

- Larry Clapp gave an information packet from Doug Weaver, a travel agent, to Bill Phipps, who will go over it with Dave, to see if we think the chorus would be interested in going on tour.
- Sec'y report accepted unopposed.

Treasurer's Report

- Good month, financially speaking. \$7,472 grant request pending, to Hillsborough County Arts Council (HCAC).
- Treasurer's report received unopposed.

President's Report

- Bob Buhlmann taking a leave of absence until November to practice with One Voice in Sarasota.
- Also reminds us that he resigned as Valentine Chairman. John Pennington reiterates that the Music Team has taken responsibility for revamping the Valentine program. John to create a written Valentine program outline.
- Bill asked about Josh and Lance, who were absent last week; Byron had some input re: Lance.
- Sec'y Larry Clapp to arrange a special board meeting to discuss chapter direction and the Director.

VP Chapter Development Report

- Bryan absent -- no report.

VP Public Relations Report

- Steve preparing for Guest / Alumni Night, 8/18.

VP Financial Development Report

- Bill thanked us for our email discussion on grant request ideas, with special thanks to Sec'y Larry Clapp for kicking off the discussion.
- Check for \$9,500 from Pagliara Charitable Foundation. We get to keep 15% for general expenses.

VP Sales / Events Report

- Reminder about the 9/12 performance at Cypress Creek

VP Music & Performance Report

- John suggests we not have Tuesday before-rehearsal board meetings any more since we're just not getting our business finished.
- Mark Schlinkert and Steve Jamison coming in 1/month in August and September.
- Ensemble not meeting our objectives. It needs to be a select group (compared to our current chorus standards). Byron suggests opening the 9/12 performance to all chorus members. The Ensemble must improve or Byron will shut it down.

New business

- **Heralds Foundation:** several Heralds alumni have designated significant funds in their wills; one person has willed us \$20,000. **Issue tabled until next meeting.**

Barbershopper of the month

- To be discussed via email.

Adjourned at 7:03pm.

Tampa Bay Heralds of Harmony

Chapter of the Barbershop Harmony Society

Minutes of the August 19, 2009 meeting of the Board of Directors

The meeting was called to order by Bill Phipps, Acting President, at the Scottish Rite Masonic Center in Tampa on August 19, 2009, at 7:10pm.

Board members present:

- Acting President and VP Financial Development – Bill Phipps
- Treasurer – Al Kelly
- Secretary – Larry Clapp
- Imm. Past President – Nick Schwob
- VP Chapter Development – Bryan Hevel
- VP Marketing – Steve Matheson
- VP Music & Performance – John Pennington
- Director – Joe Kane
- Director – Brian Bovino

Board members absent:

- President Bob Morrissey passed away 8/15.
- VP Performance Sales – Dave Roberts
- Director – Lee Lawrence

Visitor(s):

- Byron Poore

Secretary's Report: (Larry Clapp)

- Secretary's report accepted
- Secretary to work with Bill Billings to get copyright information for our contest set.
- Secretary to email the board about restarting the "Sunshine Committee". See email from Bob Weber.
- John would like the board to move its meetings to Thursdays.
- Secretarial note: These minutes are presented in a different order than the discussion occurred during the meeting.

Treasurer's Report: (Al Kelly)

- Abbreviated report. Cash flow went up.
- Financial report received unopposed.

President's Report: (Bill Phipps, Acting President)

- No report.

Chapter Development VP Report: (Bryan Hevel)

- Recap of guest night. 32 guests/alumni; 129 people total in the auditorium. Much acclaim for Bryan all around.

Public Relations VP Report: (Steve Matheson)

- No report.

Financial Development VP Report: (Bill Phipps)

- Bill working on ACHC grant proposal; deadline is 5pm Friday 8/21.

Sales VP Report: (Dave Roberts)

- Dave absent.

Events VP Report: (Nick Schwob)

- Midwinter: All board members should read the recap of Midwinter '08 that Nick sent out via email. '09 recap not written yet.
- Christmas '09:
 - Nick, Steve Jamison, and Bill Billings are working on the Christmas show.
 - Russ Powell has stepped back in as ticket chairman, but would like some help.
 - 2 shows, 2:30 & 7:30. \$3k total to TPAC. Most expensive ticket: \$30. Low is \$20, or \$15 with volume discount.

Music & Performance VP Report: (John Pennington)

- Two hour discussion of Steve Jamison, including some remarks from Byron Poore.
- Motion: Steve to direct HoH for a period of three weeks at full pay to explain and demonstrate to us in a comprehensive fashion his plan for directing the HoH and moving us forward musically.
- Motion rescinded.
- Motion: Have the committee invite Steve to come in for three weeks, knowing full well that guest night was not a fair assessment period, so that the chorus can become familiar with him, and he can become familiar with us.
- Motion seconded, discussed, and passed unopposed.
- Aftermath (8/29): To make a very, very long story short: Steve turned down the directorship, citing lack of support from the board and the Assistant Director. The chorus expressed its thunderous disappointment. The board rescinded the above condition and voted unanimously to ask Steve to accept the original contract. Byron stated his full support for Steve and stepped down as AD. Steve accepted the directorship through 12/31/09 over dinner with John Pennington Friday night (8/21).

Old Business:

New Business:

Barbershopper of the Month for July and August:

- John Pennington for July for his work on the Director Search Committee.

- Bryan Hevel for August for the incredibly successful guest night.

Next Meeting: Thursday, September 10, 7pm.

Adjournment: Adjourned at 9:53pm.

Respectfully Submitted: Larry Clapp, Secretary, August 29, 2009.

Tampa Bay Heralds of Harmony

Chapter of the Barbershop Harmony Society

Minutes of the September 10, 2009 meeting of the Board of Directors

The meeting was called to order by Bill Phipps, Acting President, at the Scottish Rite Masonic Center in Tampa on September 10, 2009, at 7:04pm.

Board members present:

- Acting President and VP Financial Development – Bill Phipps
- Secretary – Larry Clapp
- Imm. Past President – Nick Schwob
- VP Chapter Development – Bryan Hevel
- VP Performance Sales – Dave Roberts
- Director – Brian Bovino
- Director – Lee Lawrence

Board members absent:

- Treasurer – Al Kelly
- VP Marketing – Steve Matheson
- VP Music & Performance – John Pennington
- Director – Joe Kane

Secretary's Report: (Larry Clapp)

- Secretary's report given and received unopposed.

Treasurer's Report: (Al Kelly)

- Al was absent.

President's Report: (Bill Phipps, Acting President)

- The Dept. of Agriculture wanted to fine us because we are/were late renewing our 501(3)(c). Bill convinced them not to.
- Bill is concerned that Al still hasn't invoiced ACHC for the grant money they owe us, and Steve hasn't done the Marketing we said we'd do with ACHC's money, either. This is making us look bad and may impact our ability to get future grants.

Chapter Development VP Report: (Bryan Hevel)

- New members Lee Copp, Steve Jamison, and Andrew Wheeler. Several more in the pipeline.
- Discussion of whether we should admit Keith's sons even if they can't pass Shenandoah. Consensus is that they can join the chapter, they just can't sing on stage until they can pass. Dave to discuss this issue with the Music team.

Public Relations VP Report: (Steve Matheson)

- Steve was absent.

Financial Development VP Report: (Bill Phipps)

- Bill said everything he had to say during the president's report.

Sales VP Report: (Dave Roberts)

- Discussion of fees / honoraria for chapter quartets that perform at HoH shows, with particular reference to Crosstown Express doing roughly half the gig 9/12. The board advises Dave to be flexible, use his own judgement, and clear it with the board each time.

Events VP Report: (Nick Schwob)

- Report on upcoming XMas show at TPAC. Deposit paid, \$2550.
- Bill Billings and Steve Jamison reviewing Max Q and the Voices of Liberty's Christmas repertoire, planning the XMas show.
- TPAC waived the 10-15% of CD sales they usually ask for.
- Nick meeting with TPAC and Society people (separately) on Midwinter 2010.
- Nick to report back on the Society's manpower needs in October, after his meetings.

Music & Performance VP Report: (John Pennington)

- John absent; Bill Phipps read an email from John.
- We need a director for our gig 3/13/10, since Steve is tied up that day.
- Positive review of Steve's first three weeks.
- Looking at Mark Hale to coach us next year.
- Working on finalizing new Music Committee members, and other new music decisions.
- Would like a preliminary idea of 2010's budget for coaching, clinics, etc.
- Discussion of a) expanding the chorus's repertoire to include some explicitly religious music, which we could do at churches and perhaps funerals; b) fill in for church choirs during the summer: get some visibility and maybe some new recruits.

Old Business:

- None.

New Business:

- Bill Cole has accepted "Sergeant at Arms" position vacated by Bob Buhlmann.
- Review of bylaws. Who is a voting board member? Issue tabled until October.

Barbershopper of the Month for August: Bryan Hevel for guest night.

Next Meeting: 10/8/09, 7pm

Adjournment: around 9pm

Respectfully Submitted: Larry Clapp, Secretary, October 7, 2009

Tampa Bay Heralds of Harmony

Chapter of the Barbershop Harmony Society

Minutes of the October 8, 2009 meeting of the Board of Directors

The meeting was called to order by Bill Phipps, Acting President, at the Scottish Rite Masonic Center in Tampa on October 8, 2009 at 7:03

Board members present:

- Acting President and VP Financial Development – Bill Phipps
- Treasurer – Al Kelly
- Secretary – Larry Clapp
- Imm. Past President – Nick Schwob
- VP Marketing – Steve Matheson
- VP Performance Sales – Dave Roberts
- VP Music & Performance – John Pennington
- Director – Joe Kane
- Director – Brian Bovino
- Director – Lee Lawrence

Board members absent:

- VP Chapter Development – Bryan Hevel

Visitor:

- John Santamaria

Secretary's Report: (Larry Clapp)

- Sec'y report accepted unopposed.

Treasurer's Report: (Al Kelly)

- Review of financial statement. Statement received unopposed.
- Discussion of our registration with the dept of agriculture as a 501(3)(c). After some discussion with them, fine for late payment waived. Al to write up his interaction with the Dept of Ag.
- Larry to scan the letter from the Dept of Ag and put it online and in our files.
- OLD BUSINESS: re: our discussion last month of making the director an employee so that we can get a larger grant award. Lee and Al looked at it and basically decided it's more trouble than it's worth. John P. points out that the Society requires the Director to be a contractor, so that, at least, is a moot point.

President's Report: (Bill Phipps, Acting President)

- Ad & picture going into the TPAC's "e-center" flyer / email; f/up from last month
- Afterglow room from Jacksonville: we didn't make the \$250 minimum for the cash bar. Bill

negotiating with the other choruses to split their contributions. The hotel may waive the fee, thanks to Chris Rodgers talking to the hotel management.

- Orlando may get International at some future date.
- Contested election. Bill would like a fool-proof ballot process. [F/up 11/7/09: The voting went off w/out a hitch.]
- 2009 grant. Period ended 9/30/09. We need to put together a team to talk about a DVD, which is part of our responsibility re: the grant.

Chapter Development VP Report: (Bryan Hevel)

- Bryan absent today

Public Relations VP Report: (Steve Matheson)

- Focusing on promoting the Christmas show. Mailing coming up to several groups (retirement homes, etc).
- Nick: Danielle Cole will be sending Steve press releases for Midwinter.

Financial Development VP Report: (Bill Phipps)

- Our new grant: \$7918. Steve to turn in our paperwork to the ACHC Friday or Monday.
- Verizon gave us \$750 last year, and we should be getting the same this year. Bill recently completed the paperwork for that. Similarly \$500 from Honeywell (Brian Wunderlin) and \$??? from Lee Lawrence's company.
- 2009 ACHC grant: invoiced them approx \$10k 9/22; \$655 remaining in the grant to be invoiced within a week.

Events VP Report: (Nick Schwob)

- Discussion of Christmas show and Midwinter.

Sales VP Report: (Dave Roberts)

- Working on a job, Feb 2011 in Spring Hill, \$4k.

Music & Performance VP Report: (John Pennington)

- Tuesday: 49 members & 5 guests.
- Steve has rearranged his schedule and can direct us for our gig 3/13/10.
- Steve and the Music Team:
 - Working on Spring Competition package.
 - Also a bit on the Fall Competition package.
 - Looking at Heralds' strengths and looking for music that fits / supports them.
 - Working on Christmas script & song order.
 - We will have qualifications required for all songs.
- Discussion of Mark Hale to coach us. Budget? Logistics advice.
- Discussion of strategy and objectives. Should the board set policy or should we involve the chorus?
- TODO: Larry to email the board the notes from July '08 strategy meeting

Old Business:

- see above re: having a W-2 employee
- Whittington item put to bed unanimously. She can use our photo but not name us and not imply support.
- HoH Bylaws discussion.
- Motion to do items 1 & 2, but do item 3 as a non-voting, appointed member. Motion tabled unanimously.
 - TODO: attach Bill's handout that specifies above items. It's called "Board of Directors -- Bylaws Change Proposed"
- Motion to approve item 1 & 2 and table item 3. Motion withdrawn.

New Business:

- Bob Morrissey Celebration of Life: No date yet.
- Bob Morrissey President's Award: Rename the President's Award to the Bob Morrissey President's Award. Passed unopposed.

Barbershopper of the Month for September: Steve Jamison

Announcements / Good of the order:

- Discussion of installation of officers and BOTY. BOTY is from previous BOTY, which is Byron. So: Let's ask him.
- Al suggests having our installation at Chili's, and get a 10% "rebate".
- John Santamaria to approach Met. Ministries about using their hall
- Al Kelly to call Sam Selter's
- Larry to email re: the next meeting

Next Meeting: TBD.

Adjournment: 9:55 pm

Updated 11/12/09 7:05:49 PM

Tampa Bay Heralds of Harmony

Chapter of the Barbershop Harmony Society

Minutes of the November, 12, 2009 meeting of the Board of Directors

The meeting was called to order by Bill Phipps, Acting President, at the Scottish Rite Masonic Center in Tampa on November 12, 2009 at 7:11:48 PM

Board members present:

- Acting President and VP Financial Development – Bill Phipps
- Treasurer – Al Kelly
- Secretary – Larry Clapp
- Director – Brian Bovino
- Director – Lee Lawrence

Secretary's Note: Five board members do not make a quorum. All votes must be ratified by the board at a subsequent meeting. **Actions requiring ratification are highlighted in red.**

Board members absent:

- Imm. Past President – Nick Schwob
- VP Chapter Development – Bryan Hevel
- VP Marketing – Steve Matheson
- VP Performance Sales – Dave Roberts
- VP Music & Performance – John Pennington
- Director – Joe Kane

Visitors:

- Mark Tuttle
- John Santamaria
- Chris Rodgers

Secretary's Report: (Larry Clapp)

- **Minutes accepted as amended (minor wording changes from Bill Phipps). [Ratified at BoD meeting 12/10/09.]**

Treasurer's Report: (Al Kelly)

- Extra \$4k from Harmony Foundation, because they found a mistake they'd been making for the last 3-4 years.
- **Report received unopposed. [Ratified at BoD meeting 12/10/09.]**

President's Report: (Bill Phipps, Acting President)

- Bill Phipps gave Steve Jamison a "soft copy" of his contract so he could edit it. Bill reported that he

asked the Director Search Committee (Joe Kane, Dave Mills, Dave Roberts, and John Pennington) to get Steve's contract in order, and to work with Steve to synchronize any changes and resolve any difficulties.

- Bill to request a final report from the Search Committee.
- We're in TPAC's "e-center" advertising newsletter
- Bill would still like to update the bylaws to re-add the VP of Financial Development, which the Society dropped from their bylaws some time ago (last year?).

Chapter Development VP Report: (Bryan Hevel)

- Bryan absent.
- Discussion of membership

Public Relations VP Report: (Steve Matheson)

- Steve absent.
- Discussion of advertising

Financial Development VP Report: (Bill Phipps)

- Final report on our grant turned in. Al has invoiced them twice, totaling the full grant amount. Bill expressed great annoyance and chagrin that we didn't do what we said we'd do with the money, e.g. create a marketing DVD, etc. When this happens, he has to mention this in the final report, and it a) makes us look bad, b) decreases our chances for getting another grant, and c) in any case reduces the amount they're liable to give us if they *do* give us anything.
- Discussion of the marketing DVD. Mark Tuttle will offer to help Steve Matheson.

Sales VP Report: (Dave Roberts)

- Dave absent.

Events VP Report: (Nick Schwob)

- Nick absent.

Music & Performance VP Report: (John Pennington)

- John absent.

Old Business:

- None

New Business:

- Installation banquet
 - Al to call Sam Seltzer and get specifics on having a banquet there. He's worked with them before and expects about \$25/head.
 - **Members present authorized an installation banquet budget of \$1300 - \$2000, including entertainment. [Ratified at BoD meeting 12/10/09.]**

- Bill to call Joe Kane and ask him to arrange entertainment.
- Bill called Byron (2009 BOTY) and got the ball rolling for the 2010 BOTY.
- Budget for 2010 discussed.
- John S. would like to see more participation from the chorus members in chapter business and activities. John S. authorized to go to the membership and ask their skill sets
- Also John S. would like written reports from board members that give them, emailed in advance *and read in advance* so that the board can spend more time deciding and acting and less time discussing, while at the same time (hopefully) decreasing the length of board meetings.
- Secretary to start emailing the chorus with BoD meeting minutes.

Barbershopper of the Month for October: Nominating Committee nominated; passed unopposed; requires ratification from the full board. [Ratified at BoD meeting 12/10/09.]

Next Meeting: 7pm, Thursday 12/10

Adjournment: 10:05:45 PM

Respectfully Submitted: Larry Clapp, Secretary, November 14, 2009
2nd draft, 12/10/2009
3rd draft, 1/3/2010

Tampa Bay Heralds of Harmony

Chapter of the Barbershop Harmony Society

Minutes of the December 10, 2009 meeting of the Board of Directors

The meeting was called to order by Bill Phipps, Acting President, at the Scottish Rite Masonic Center in Tampa on December 10, 2009 at 7:04pm.

Board members present:

- Acting President and VP Financial Development – Bill Phipps
- Treasurer – Al Kelly
- Secretary – Larry Clapp
- Imm. Past President – Nick Schwob
- VP Chapter Development – Bryan Hevel
- VP Marketing – Steve Matheson
- VP Performance Sales – Dave Roberts
- VP Music & Performance – John Pennington
- Director – Joe Kane
- Director – Brian Bovino

Board members absent:

Director – Lee Lawrence

Visitors:

- John Santamaria, incoming President
- Randy Lawson, incoming Director

Secretary's Report: (Larry Clapp)

- November BoD actions ratified unanimously. (We did not have a quorum in November, so all actions were subject to ratification.)
- Several new members, badges, etc
- BMI/SESAC clearance done some time ago
- ASCAP due after the show, \$215
- Online roster spreadsheet updated.
- TODO: Build a BoD Meeting schedule with John S. so Nick can clear it with the Rite folks.
- Report accepted unopposed.

Treasurer's Report: (Al Kelly)

- Treasurer's report received unopposed.

President's Report: (Bill Phipps, Acting President)

- Discussion of Installation Banquet

Chapter Development VP Report: (Bryan Hevel)

- Report on membership for the year.
- Transfer member Ralph Kleinlein accepted unopposed. Ralph transferred from the "Frank Thorne" chapter; since we don't get chapter dues from members transferring in from "real" chapters, we accepted Ralph with no Chapter dues, prorated or otherwise.

Public Relations VP Report: (Steve Matheson)

- Publicity for the Christmas show in St Pete and Tampa 12/11 (the day after the BoD meeting).

Financial Development VP Report: (Bill Phipps)

- Art Council news
- Bill to write a "vision statement" about a Sales and Marketing DVD

Sales VP Report: (Dave Roberts)

- Dave working on a couple of gigs in 2010.
- Reminder about 3/13/2010 @ Mariner Church

Events VP Report: (Nick Schwob)

- Report on the upcoming Christmas show.
- Report on Midwinter. 6-7 weeks out, they're running approximately 45% ahead of this time last year.

Music & Performance VP Report: (John Pennington)

- Music & Performance "transition meeting" scheduled for Wednesday, 12/16/09.
- Reminder of clinic 1/16/10, 9am-noon, 1-4pm, Mark Hale

Old Business:

New Business:

- Report from Director Search Committee.
- Steve Jamison's contract for 2010 approved unanimously.
- Budget for 2010 passed unanimously.
- Fund raiser idea from Brian Bovino: "Coast to Coast Glass Company" looking for referrals. Brad Grabill authorized to put the Coast to Coast ad in the newsletter.
- Randy Lawson volunteered to chair the Valentine committee

Barbershopper of the Month for November: Ed McKenzie

Barbershopper of the Month for December: Russ Powell

Next Meeting: 1/13 or 1/14, no earlier than 7:15pm

Adjournment: adjourned circa 9pm

Respectfully Submitted: Larry Clapp, Secretary, January 3, 2010